

REGISTRATION APPLICATION FOR BINKLEY PRESCHOOL
September 2012 – May 2013

PROCESS – Applications are accepted December 1, 2011 through January 31, 2012. A **\$35 registration fee** payable to BINKLEY PRESCHOOL is due upon submitting an application to the Preschool. It is **non-refundable** whether or not your child is admitted to the program. Application groups have priority until the dates and in the order indicated. Priority status will not be given after the deadlines listed.

APPLICATION GROUPS	APPLY ON OR BEFORE
• Children of Binkley Church members	December 31, 2011
• Presently enrolled children of Binkley Preschool • Siblings of current or former students • Children of Binkley Preschool alumni	January 10, 2012
• Children from the General Public	January 31, 2012

REGISTRATION POLICY – We reserve the right to ensure adequate racial and gender representation in all of our classes. A child must reach the age of the class to which he or she is applying by August 31, 2012. For further information about our preschool, please visit our website at (www.binkleypreschool.org).

CLASS	DAYS/WEEK	CLASS SIZE	TUITION (per month)	SUPPLY FEE (per annum)
2-year-old	3 (MWF)	10	\$219	\$81
2-year-old	2 (T/TH)	10	\$160	\$66
3-year-old	3 (MWF)	14	\$219	\$81
3-year-old	2 (T/TH)	14	\$160	\$66
4-year-old	5	16	\$340	\$121

SCHOOL HOURS – All classes meet from 9:00 a.m. to 12 noon. An extended day service (Lunch Bunch) is available for children in the 3- and 4-year-old classes from 12:00p to 12:55p for an additional fee, payable by semester. Children staying for Lunch Bunch must bring their own lunch and drink. Parents picking up children after regular school hours will be fined a late fee if they enter the pick-up line after the dismissal time.

DEPOSIT – The tuition payment for May 2013 and annual supply fee are **due by February 15, 2012** for new students. The supply fee for returning students is **due February 15th 2012** and the tuition payment for May 2013 is **due May 1st 2012**. If a new or returning student is admitted after the respective deadline, these **non-refundable** payments are due upon admission. Failure to submit the tuition & supply fee payments by the dates listed above will release your child's position.

WAIT LIST – If the class you are applying for is full, you may submit an application form and the required registration fee and be placed on the wait list. If your child stays on the wait list for 2012–2013 and is not admitted, your registration fee can be applied to the 2013–2014 school year; however, you must submit a new application form for 2013–2014. The wait list is not carried over from one year to the next, nor will it indicate any priority for a new registration.

ACCEPTANCE – Once you are notified of an opening for your child, you will have 48 hours to accept.

TUITION – Monthly tuition is due on the first day of each month (September–April). May 2013 tuition will have been prepaid with the deposit. Tuition checks should be made payable to BINKLEY PRESCHOOL and either slipped into the slot in the Director's door at school or mailed to the address below. If your tuition payment is received after the fifth day of the month, you will be charged a \$25 late fee.

WITHDRAWAL – If it is necessary to withdrawal your child from the Preschool, please notify either the Registrar or the Director. Thirty (30) days notice is required. All fees and tuition are non-refundable.

SCHOLARSHIPS – A limited number of full and partial scholarships are available. An application may be obtained by contacting the Preschool Director, by calling 919–968–1427 or by visiting the preschool office. ***Scholarship applications are due with your registration application. Admission does not guarantee scholarship assistance.**

HEALTH FORM – A medical consent form from your child's doctor is required before beginning the new term.

SNACKS – All parents are responsible for providing snack for their child's class approximately once a month on a rotating basis.

I have carefully read the application information and wish to enroll my child in Binkley Preschool. I agree to maintain regular payments and comply with the school policies and medical regulations.

Parent's/Guardian's Signature: _____ Date _____

REGISTRATION APPLICATION FOR BINKLEY PRESCHOOL

September 2012 – May 2013

Be sure to complete the application on this side and read and sign the reverse side.

A child must reach the age of the class to which he or she is applying by August 31, 2012.

○ Circle your first choice: 2's MWF 2's T/TH 3's MWF 3's T/TH 4's ALL WK

☑ Check your second choice: 2's MWF 2's T/TH 3's MWF 3's T/TH 4's ALL WK

CHILD'S NAME _____ NAME CALLED _____

BIRTH DATE _____ AGE (as 8/31/12) _____ GENDER M F

FULL ADDRESS _____
street city state zip

COUNTY _____ HOME PHONE _____

FAMILY'S EMAIL _____

FATHER/GUARDIAN _____ OCCUPATION _____

PLACE OF BUSINESS _____

BUSINESS PHONE (EXT) _____ CELL PHONE _____

MOTHER/GUARDIAN _____ OCCUPATION _____

PLACE OF BUSINESS _____

BUSINESS PHONE (EXT) _____ CELL PHONE _____

CHILDREN IN FAMILY –

NAME	BIRTH DATE	A BINKLEY STUDENT? CLASS?
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Has your child been enrolled any school in the past? _____ If yes, where? _____

Is your child enrolled in any school currently? _____ If yes, where? _____

Does your child have any special needs/allergies? _____

Does your child speak/understand English? _____ If not, what language? _____

I am applying for a scholarship. yes

(Please note: scholarship applications are due with your registration application.)

Please check child's application grouping/s –

- Binkley church family member
- Sibling of current student at Binkley
- Child of Binkley alumnus (of what year? _____)
- Presently enrolled at Binkley
- Sibling of former student at Binkley
- General Public

Binkley Preschool

1712 Willow Drive, Chapel Hill NC 27514 / 919-968-1427 / www.binkleypreschool.org

For office use only: date received _____ chk _____ amt _____ WL _____ enrolled _____ S _____ (113011-F)